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Staff Senate Meeting Minutes

Staff Senate

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2004-01-08

## Minutes Staff Senate Meeting, January 8, 2004

University of Arkansas, Fayetteville. Staff Senate

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**Minutes  
Staff Senate Meeting  
Thursday, January 8, 2004  
OLD MAIN 523**

1. The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Kenley Haley.

**Members Present**

**Members Absent**

- II. A motion was presented, seconded, and approved to adopt the agenda as written. Kenley Haley introduced Carrie Jackson, Assistant Director of Housing as the newest addition to the Staff Senate.
- III. There were no minutes available for the November meeting. These will be presented at the February 2004 meeting. There was a motion presented and seconded to approve the December 2003 minutes as written.

**IV. Committee Reports**

**A. Standing Committees**

1. **Communications – Susan Huskey**, the committee did not meet. A newsletter for next month is in progress at this time.
2. **Elections – Jewell Lindsey**, no report; meeting next month.
3. **Scholarships and Awards – Candy Erby**, did not meet; applications for scholarship and community service awards are available.
4. **Finance – Amy Bell**, was not present.
5. **Parking and Transit - Bonnie Powell**, was not present; the committee did not meet.
6. **Safety – Joe Terry**, no report at the present time; the committee will meet later in the month.
7. **Employee of the Quarter – Susan Yell**, Susan and Kenley will share this responsibility; Susan placed the nominations on Daily Headlines and received 63 responses the first day.
8. **Legislative – Bonnie Swayze**, did not meet.
9. **Internal Affairs – Lioneld Jordan**, committee did not meet; next meeting scheduled for February 2, 2004 at 4:15 p.m.

- B. **Ad Hoc Committees**
  - 1. **Fringe Benefits – Bonnie Swayze**, no report. Dr. Barbara Taylor informed the members that an increase in insurance premiums seems likely on July 1<sup>st</sup>.
  - 2. **By-Laws – Candy Erbe**, no report.
- VI. **Other Business** – Barbara Taylor, any changes to personal information should be done to assure the receiving of W-2's in a proper fashion. Further discussion on insurance premium rate increases and other existing proposals was discussed. Dr. Taylor also mentioned that stop payment fees for lost payroll checks will now be \$25. This should be another incentive to sign up for direct deposit.
- VII. **Adjournment** – The meeting was adjourned at 9:50 a.m.

**Respectfully submitted by Jim Wells**